

Madingley Parish Council

Minutes of the Parish Council Meeting
Held in the Village Hall
On Thursday 15th December 2016 at 7.30pm

Present:	Stuart Hawkins	Chair (SH)
	M Robinson	Councillor (MR)
	J Freegard	Councillor (JF)
	D Ousby	Councillor (DO)
	Sally Harris	Clerk

2016

The meeting opened at 7.40 pm

Open Forum

Concerns for safety were expressed following the removal of the safety barriers from around one of the barns at Burnt Farm that front the High Street. The barn is in a dilapidated state with loose roof tiles.

It was **resolved** that the Clerk would contact the University to ascertain why the barriers had been removed.

Members of the forum expressed disappointment that one of the agenda items was the Clerk's resignation.

1.0 Apologies for absence and declarations of interest

Apologies were received from Joan Stevenson-Hinde who was unable to attend due to family illness.

Pecuniary interest was declared by all the Councillors as the precept will be discussed.

JF declared an interest in the village hall as he is on the committee.

2.0 To approve the Minutes of the Parish Council Meeting held on 3rd November 2016

The Minutes from the previous meeting held on the 3rd November, which have been circulated, were approved as a true record and signed by the chairman.

3.0 Matters arising from the previous minutes carried forward for action.

3.1 SH confirmed that the signatories on the Cambridge Building Society account had been changed with SH and JSH authorised to sign. The mandate form has been sent to Barclays bank and we are still awaiting confirmation that the signatures have been changed.

3.2 It was confirmed that SCDC had agreed to site dog waste bins at the 800 Wood and by the Bridal Paths on Cambridge Road and Dry Drayton Road. The Clerk has written to SCDC requesting litter bins on the lay-by in Church Lane and on Cambridge Road where it joins Madingley Road.

SH

4.0 Highways

4.1 LHI Funding application

LHI application for buffer zone on Church Lane has now been submitted by DO. Cost for this work should be in the region of £3000.00 of which the Parish Council would have to contribute £750.00. DO advised that the Parish Council would have to present our application to the LHI Board on the 31st January 2017.

It was **resolved** that DO would represent the Parish Council on the 31st January 2017 and present our LHI application.

4.2 TTRO closing The Avenue

Highways England has advised the Parish Council that The Avenue will be closed from the 20th February 2017 until 1st March 2018 to allow the new local road to be built. DO requested that letters to the landowners regarding the permanent closing of The Avenue be done within a month of Highways England temporary closure. SH wanted to wait six months to allow villagers and landowners to measure the impact that closing of The Avenue would have.

It was **resolved** that SH would write to the landowners within a month of the temporary closure regarding the permanent closure of The Avenue.

Concerns were raised that once The Avenue was closed HGV's would be unable to use the diversionary route as the road to Dry Drayton Road is too narrow to accommodate the large lorries that pass through the village.

It was **resolved** that DO would write to Bob Pettifer from Highways England regarding concerns for HGV's trying to navigate the diversionary route.

4.3 Third party TRO application to restrict HGV's

Third party TRO application to restrict HGV's – it was decided this was better left until after the elections.

4.4 Speedwatch

The cost of a Speedwatch kit is £2440.00 + vat. DO proposed that an application is made to the Community Fund for 50% of the cost and the Parish Council fund the rest.

It was **resolved** that DO would make the application to the Community Fund.

4.5 Permanent TRO closing The Avenue

See 4.2

5.0 Items for discussion

5.1 Parish Church donation

NALC had recently issued an email reminding Parish Councils they were not allowed to make payments to religious groups and could not use section 5137 as a way to make payments. Regrettably this means the £1,500.00 allocated to the Church in support of the building work can no longer be paid. The Parish Council were very disappointed at not being able to make the payment as the Church is the central focus of the village. Further discussions took place regarding what would have happened had the Parish Council made the payment and this had been raised as illegal by the auditors.

It was **resolved** that the Clerk would check with the insurance company to see whether the Parish Councillors are covered for negligence.

5.2 Village Hall grant application

The village hall is used regularly by villagers and is hired out for various functions. The Parish Council would like to offer ongoing financial support to ensure the building is maintained for all to enjoy.

It was resolved that the Parish Council would make an immediate payment of 750.00 to the village hall committee to help towards the cost of maintenance and repairs. It was also agreed that a further sum of £1,200.00 would be paid from the 2017/2018 financial year. Clerk to issue grant application forms.

5.3 Playground quotes for approval

The Clerk advised that following a meeting with Martyn Snell from CGM Ltd, a quote of £365.00 + vat had been received. This is to undertake strimming, Ground Elder treatment and pruning of the low hanging trees. Martyn had confirmed that they were happy with the grass cutting rates agreed in 2012 and would not be looking to increase these in 2017.

It was resolved that the quote would be accepted and the Clerk is to advise CGM Ltd they can undertake the work.

5.4 Parish Council website handover

It was with regret the Clerk advised the Council that Linda Whyles would no longer be able to continue with updating the website as she would be leaving the village.

It was resolved that the Clerk and SH would arrange to see Linda to take over the updating of the website.

5.5 Cambourne Busway Protest

The Clerk had been advised there would be a busway protest on 17 December 2016 starting at 11.30 am from Queens Road junction with Garrett Hostel Lane.

5.6 Boundary change request

DO advised that he had emailed Girton Parish Council requesting to attend their next Parish Council meeting to discuss the boundaries. DO would like to raise with them the possibility of the land Madingley side of the A14 being transferred into Madingley Parish.

5.7 Bin day change

SH attended SDCD local forum meeting where he was advised the bin collection day may be changing in February. SDCD confirmed that more information would follow in due course.

5.8 Update on meetings attended

SH attend the following meetings:-

West Cambridge Community Group - meeting was an update on the West Cambridge development. SH advised that no discussions took place which would have affected Madingley.

The Quarter to Six Quadrant - encompassing Barton, Coton, Grantchester and Madingley. Wide ranging discussions took place regarding City Deal and their proposals, plus major housing plans and how these would affect the four villages.

SCDC Parish Council Liaison meeting covered concerns, from local village representatives, regarding City Deal, devolution, local plan and five year land supply.

5.9 To agree Clerk's hours and job description for advertisement.

The Clerk advised that the current two hours per week was insufficient to cover the work being undertaken.

It was resolved that the Clerks hours would be increased to four per week and SH would draw up a job description.

6.0 Finance and Procedural Matters

6.1 To receive financial report and payment of bills.

Invoices to be paid as at 15.12.16

To:	Amount ex. VAT	Amount inc. VAT
Cambridge Acre	54.00	54.00
CAPALC (Councillor training course)	105.00	105.00
A G Printing Co Ltd	289.00	289.00
Madingley Village Hall	60.00	60.00
Roger & Lesley Buckley	25.00	25.00
Barclays Bank	533.00	533.00

It was resolved that the invoices presented for payment should be paid.

6.2 Precept setting

General discussions took place regarding the forthcoming expenditure the Parish Council is going to have to make for speed reduction improvements, support for the village hall and the increase in the Clerks hours. SH advised the surplus held in the Cambridge Building Society will be substantially reduced over the next two years.

It was resolved that the precept should be increased by 1.95% to £7136.50

7.0 To consider matters arising from correspondence received

7.1 Resignation letter from the Clerk

It was with sadness that SH advised the Council he had received the Clerks resignation.

7.2 Email from resident on St Neots Road regarding busway protest march

See item 5.5

7.3 Letter from Department of Transport

The Clerk advised she had received a letter from the Department of Transport in response to a letter sent by Edward Byam-Cook. EBC's original letter was to raise the issue of transport problems in Cambridge. The Dept. of Transport response was that Cambridge Greater City Deal had been formed to deal with this matter.

8.0 Items for information and closure of meeting including matters for the next meeting agenda

There were no items for information therefore the meeting closed at 9.30 pm.

The next Parish Council meeting will be held on Thursday 26th January 2017 at 7.30 pm

Signed by Chair

Shel Mah

Date

26/1/17